

# **NEBRASKA STATEWIDE EMS CONFERENCE**

## **EXHIBITOR POLICIES, TERMS, AND CONDITIONS**

The exhibit space "unit" is the space **assigned** to you at the **Younes Conference Center** in an exhibit hall, which can be secured. Space will be limited to one or two tables and chairs as needed. Exhibit space **will be assigned** by the Conference Planning Committee, or their designee, and they reserve the right to re-assign exhibit space or alter the exhibit space unit layout at any time.

Each exhibitor is also asked to have a prize registration so that conference attendees can register at each vendor booth for "prizes" that are drawn by the exhibitor. The drawings shall be held on Saturday with the winner's names visibly posted, so they can pick up their prizes Saturday PM and Sunday AM from each exhibitor. The participating vendor(s) will provide a container and paper for the attendee registration. The items for exhibitor drawings **must** be displayed or posted by 10:00 am Friday morning at each vendor booth.

### **AMBULANCE DISPLAYS**

Ambulances will be in a static display and made as readily accessible as possible. The exhibit fee entitles you to two (2) units. Additional units can be displayed on a space available basis. The Conference Planning Committee will assign ambulance parking spaces. Ambulances (or display vehicles) that are parked in additional spaces will be charged for the space they are using.

**State regulations require Nebraska licensed motor vehicle/motorcycle/trailer dealers to obtain a Special Permit from the Nebraska Motor Vehicle Industry Licensing Board if the dealership wants to display and sell such vehicles off their licensed place of business at events. Only licensed Nebraska dealers can apply for permits and be allowed to display and sell at the Nebraska Statewide EMS Conference.**

This permit must accompany your registration and be available at the conference.

### **ABANDONMENT OR VACATING OF FACILITIES**

If any part of the "Exhibit Space" covered by this agreement becomes vacant or is not used by an exhibitor, the Nebraska Statewide EMS Conference Corporation may terminate this agreement by notice to the exhibitor, whereupon the exhibitor's rights and privileges shall terminate.

### **ALCOHOL POLICY**

No alcoholic beverages, other than as shall be sanctioned by Nebraska Statewide EMS Conference Corporation, may be served on the exhibit floor.

### **CANCELLATION POLICY**

In the event any exhibitor wishes to cancel all or part of the exhibit space contracted for hereunder, the exhibitor will be liable for the following: 50% of the total cancelled exhibit space fee for cancellations received by Nebraska Statewide EMS Conference Corporation in writing fifteen (15) days or more prior to the first day of the conference. After that date, no refunds will be given. If a contract is signed less than fifteen (15) days prior to the first day of the conference, no refunds will be given for cancellations.

### **CARE OF BUILDING AND EQUIPMENT**

Exhibitors or agents must not injure, deface or use any prohibited substance on the walls or floors of the building, booths or the equipment of the booths. If such damage appears, the exhibitor is liable to the owner of the property so damaged. All materials used in decoration must be flame proof. Exhibitor must comply and conform to all applicable local, state, and federal fire laws, electric codes and other laws or directives which effect the installation, conduct and disassembly of the exhibit. Combustible materials or explosives are not permitted in the exhibit hall. The exhibitor shall also comply with all reasonable requests of the Nebraska State EMS Conference Corporation, owners of the exhibit hall, and governmental officials with respect to installation, conduct and disassembly of the exhibit. Exhibits must not block aisles, fire exits and fire protection equipment.

### **COST OF EXHIBIT OPERATIONS**

The exhibitor understands and agrees that all expenses for shipping and handling of the exhibit into and out of the exhibit area, for the erection and decoration of the display, and for all other costs incidental to the operation of the display, are not part of the Exhibitor Fee and are the sole responsibility of the exhibitor or their company.

### **EXHIBIT DISPLAY HOURS**

The official exhibit hours will be:

**Thursday** -Optional, **Friday** -7:30 am - 4:00 pm, **Saturday** -7:30 am - 5:00 pm, optional **Sunday** -8:00 am - 12 Noon

All exhibits shall be staffed during these hours. Conference participants will "Break" at mid-morning and mid-afternoon each day. The breaks are held in the exhibit area.

### **EXHIBITOR REGISTRATION**

Courtesy exhibitor registration packets will be provided to exhibitors and will include two name badges per booth. Exhibitor badges will admit the bearer to the exhibit hall, receptions, breaks, and meals. Exhibitor badges will be issued only to those personnel actually staffing the exhibit booth.

### **GOVERNING LAW**

This contract shall not be amended or modified except in writing by Nebraska Statewide EMS Conference Corporation and the exhibitor. It is performable in the State of Nebraska and shall be construed, interpreted and governed pursuant to the laws of the State of Nebraska.

### **INSTALLATION AND BREAKDOWN**

Exhibits may be setup after 1:30 pm on Thursday. All exhibits must be operational by 7:30 am on Friday. Breakdown should not be started until after last break on Saturday.

### **LIABILITY**

The Statewide EMS Conference Corporation, its officers, directors or agents, all organizations or individuals who are cooperating with the Conference Corporation in connection with the Statewide EMS Conference will not be responsible and shall be held harmless for any loss or injury resulting from fire, theft, or any cause whatsoever including, but not limited to, earthquake, water, unavailability of the exhibit facility, insufficient participation, accident or injury to exhibitor's property, manufacturer's demonstration to participants, their employees, agents, or guests, or the public and others, during or subsequent to the period covered by the exhibit contract. The exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and hold harmless the Statewide EMS Conference Corporation, its members or agents, against all claims, losses and damages to persons or property, governmental charges of fines, attorney's fees, or subrogation claims by its insurer, arising out of or caused by an exhibitor's installation, removal, maintenance, occupancy, or use of the exhibition premises or a part thereof, including the outside exhibition areas. In addition, the exhibitor acknowledges that the Statewide EMS Conference Corporation does not maintain insurance covering exhibitor's property.

### **RULES AND REGULATIONS**

The exhibitor agrees to and shall abide by these exhibit terms, conditions and general regulations, as well as any additional rules and regulations, the Nebraska Statewide EMS Conference Corporation shall publish, as it deems necessary or appropriate. All such additional rules and regulations shall be deemed a part of and made enforceable in accordance with these terms and conditions.

### **RESTRICTIONS**

The conference organizers reserve the right to cancel any contract with any exhibitor **at any time** prior to or during the conference. No exhibitor shall assign, sublet or share the whole or any part of the space assigned to them. Exhibit booth signs, listings, programs, etc. will carry the name of the contracting entity only. Advertising material of any description may be distributed only within the space assigned to the exhibitor presenting such material. All sound must be contained within the display space assigned. Aisles and exit doors must be kept clear.

### **Hotel Rooms**

The Statewide EMS Conference Committee will reserve a block of vendor rooms. However, the vendor is responsible for their own reservation and payment. The block for rooms will generally be closed two weeks prior to conference. Sole responsibility for reservations, room costs, etc. will be on the vendor.